



Cohoes Housing Authority



JULY 2013

www.cohoeshousing.org

Administration Office
100 Manor Sites, Cohoes, NY 12047
Tel: (518) 235-4500 • Fax: (518) 235-8120

BOARD OF COMMISSIONERS

- Wil Hebert Chairperson
- Walter Harbacz..... Vice-Chairperson
- Andrew Koval Commissioner
- Carolyn Dion..... Commissioner
- Colleen Mayo..... Tenant Commissioner
- Melanie Taylor Tenant Commissioner

STAFF CONTACTS & PHONE EXTENSIONS

Administration		
Charles V. Patricelli	Executive Director	117
Katherine L. Oliver	Office Administrator of Operations	117
Eddie Duncan	Clerk	122
Comp Grants		
RJ Langlais	Moderization Coordinator	125
Section 8		
Teresa L. Miller	Director of Housing & Relocation	114
Josephine M. Shufelt	Housing Eligibility Assistant	120
Tenant Relations		
Sherry Muzio	Tenant Relations Officer	113
Janice L. Medina	Sr. Account Clerk	111



Announcing Monthly Board Meeting

The regular monthly meeting will be July 24th at 6pm in the McDonald Towers Community Room.



WE'RE ON.....



Look inside for info on:

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Looking for a job?



Employment Opportunities

At the Housing Authority it is our policy to assist residents whenever the opportunity presents itself. We accomplish this in many ways. One way is helping contractors and local businesses who periodically are seeking new workers find qualified persons for filling those positions. So we can more smoothly facilitate this process we are asking any resident who wishes to do so to fill out the accompanying questionnaire and return it to the main office. In doing so, we will be able to link employers with persons qualified in the line of work that is available.

Cohoes Housing Authority Employment Experience Survey

Name: _____

Address: _____

Phone Number: _____ Email Address: _____

Education: High School Associate's Degree Bachelor's Degree

Work Experience: *(check all that applies)*

Construction Plumbing Electrical Bookkeeping

Computer HVAC Laboring Clerical

Landscaping Masonry Roofing Painting

Cleaning apartment

Other Skills and/or Experience: _____

What computer courses would you like to take? _____

6/10/2010

Reminders

Attention Residents of Saratoga Sites & Roulter Heights:

Recently, new hot water tanks were installed in the apartments. Under no circumstances are there to be any household items stored around or blocking the tanks. Keep this area free of all personal items and debris. Our Maintenance staff must be able to access these tanks at any time.

All Residents:

- **Rent is due the 1st of the month** — If rent is not paid after five business days, you will be charged a \$20.00 late fee.
- **If you own a pet** — You must inform the office. There is a pet security of \$100.00. You also must show proof that the animal has been spayed or neutered and is up to date on all shots. If you do not follow the pet policy, you will be in violation of your lease and will be served a 30 day notice to vacate.
- If you have an e-mail address, please let us know. We can let you know what's going on around the housing authority, even inform you of job openings, etc.
- Any damages caused by smoking (cigarettes, cigars, etc.) is not considered ordinary wear and tear and will be the tenant's responsibility..
- Do not tamper with or disconnect any smoke alarms or carbon monoxide detectors. Report any problems immediately.
- Follow the pool rules!

Kitchen Cabinet Care

The following is a list of rules and ways to take care of them:

1. No contact or wallpaper is permitted anywhere in the apartment.
2. Do not nail or tack anything on the metal backsplash behind the stove.
3. Clean grease filter regularly.
4. Do not put larger than a 60 watt bulb in the exhaust fan light.
5. Do not store newspapers behind or on the side of the refrigerator, it's a fire hazard.
6. Do not use soap or water on the cabinets, use the same product you would use to polish furniture.
7. Wipe water quickly off the fronts of the cabinets, it will stain and mark the finish.



Attention Towers Resident

The heating and cooling system in the community room has been upgraded recently, in an attempt to improve your comfort. When you enter the community room it may not seem as if it is at maximum comfort. You must go over to the dial on the wall and turn it to the position you desire. This will set the comfort while the room is occupied. Please assist us in our goal of keeping your home comfortable and affordable!



Did you know?

Violence Against Women Act



Things that you should know...

Did you know that every 15 seconds somewhere in America a woman is battered? Both Housing and Section 8 tenants that are victims of domestic violence are protected under this act. If at any time you are a victim please protect your rights and yourself from future violence and call us immediately. Repeated violations can result in eviction and if you don't follow some simple steps to protect them you can be evicted from your apartment. So please, protect yourself and your family.



Recycle

If its paper, glass or plastic and is clean, please recycle it! Save our landfills and save our environment.



July Birthday List McDonald Towers

- 7/7 Doris Kane
- 7/11 Josephine Krause
- 7/13 Laura Hill
- 7/23 Samuel Pondillo



Fire Safety at the Towers



Here are a couple Fire Safety Tips:

Do not jam open fire doors.

These doors shut to prevent the smoke from going through the building. Shut all doors behind you.

Stay in your apartment or exit building. If you are in your apartment, stay there until you are contacted by emergency personnel. If you are not in your apartment, leave the building immediately by the nearest exit.

Do not use elevators.

If you are not in your apartment, use the staircase and stay to the right on the stairs.



Know How We Grow Coalition

The Know How We Grow

Coalition consists of community agencies in Albany County which offer screenings and services to children birth to 5 years old and their families to promote well-being. If you have any questions or concerns about your child's physical, social & emotional growth, please call (518) 447-4820.



**28th ANNUAL COHOES RECREATION DEPARTMENT
2013 SUMMER SPORTS ACADEMY**

- WEEK I:** **BASEBALL:** July 8th – 12th (**COHOES MIDDLE SCHOOL**)
9:00 to 12:00 noon (Ages 7 to 13)
Learn the following: hitting, pitching throwing, & fielding
(**GAMES EVERYDAY**)
- WEEK II:** **TENNIS:** July 15th – July 19th (**VANSCHAICK PARK TENNIS COURTS**)
9:00 to 12:00 noon (Ages 7 to 13) Learn the following:
forehand, backhand & serving – **NEED OWN RACKET-**
Tournaments at end of session. **RAIN SITE: COHOES
MIDDLE SCHOOL.**
- WEEK III:** **LACROSSE:** July 22nd-July 26th (**COHOES MIDDLE SCHOOL**)
9:00 a.m. to 12:00 noon (Ages 7 to 13) Learn the following:
Stick handling, shooting, defense, etc.
(**GAMES EVERY DAY**)
- WEEK IV:** **FOOTBALL:** July 29th - August 1st (**COHOES MIDDLE SCHOOL**)
9:00 a.m. to 12:00 noon (Ages 7 to 13)
(**GAMES EVERYDAY**)
- WEEK V:** **BASKETBALL:** August 5th- August 9th (**COHOES MIDDLE SCHOOL**)
9:00 a.m. to 12:00 noon (Ages 7 to 13)
Learn the following: dribbling, shooting, rebounding,
passing, offense, defense (**GAMES EVERYDAY**)
- WEEK VI:** **SOCCER:** August 12th – August 16^h (**COHOES MIDDLE SCHOOL**)
9:00 a.m. to 12:00 noon (Ages 7 to 13)
Learn the following: dribbling, passing, shooting,
offense, defense. (**GAMES EVERYDAY**)

cut on dotted line and return to the COHOES RECREATION DEPARTMENT - CITY HALL - COHOES, NY 12047 - or return to instructor first day of event

CHILD'S NAME: _____ ADDRESS: _____
 TELEPHONE #'s: DAYS: _____ EVENINGS: _____
 CHECK WEEKS ATTENDING: WEEK I: _____ WEEK II: _____ WEEK III: _____
 WEEK IV: _____ WEEK V: _____ WEEK VI: _____

I/we as parents or guardians assume all risks incidental to such participation in the SPORTS ACADEMY CLINICS and I/we do hereby waive, release, absolve the organizers, sponsors, supervisors, from any claim arising out of injury to my/our son/daughter.

PARENT OR GUARDIAN SIGNATURE

News At The Authority



Laptops For Kids Program

Once again the Watervliet & Cohoes Housing Authorities have been reaching out to our local businesses to fund the purchase of laptops for our Watervliet/Cohoes high school seniors going off to college in the fall. There are 10 seniors that received them this year.

We are very proud to have this type of program because we feel that technology is vital to the growth to our area and especially our children. No child here at housing will be denied the opportunity to learn and grow. They will be on the same playing field as others to be able to advance their education and job skills. It is totally up to the child and their parents to take advantage of these programs.

A Special Thanks To:

- | | |
|-----------------------------|------------------------------------|
| Cannon Heyman & Weiss,LLP | Senator Breslin |
| Marra's Pharmacy | Ambrose Electric |
| Ancient Order of Hibernians | Friends of Ellen Fogary |
| Stewart's | Friends of Nick Foglia |
| Machnick Builders, LTD | Committee to Elect Michael Manning |
| Friedman Fisher Associates | CSEA Local 1000 |
| C.T Male Associates | Pioneer Saving Bank |
| Harold Clune | Bob & Sandy Beston |
| Omni Development | IBEW Local Union 236 |
| Northeast Orthopaedics | SEFCU |
| Hometown Healthcare | Wells Fargo Advisors, LLC |
| | Main Brothers Oil Company, Inc |



THIS SUMMER...beginning June 24 in Cohoes! **FREE LUNCH** and breakfast, too!

What is it?

During the summer, the **COHOES CITY SCHOOL DISTRICT SUMMER MEALS PROGRAM** provides **FREE** breakfast and lunch for **ALL** children from June 24–August 16.

Where do I eat?

Breakfast and lunch will be served daily at Abram Lansing Elementary School M-F only beginning June 24 and at Cohoes High School M-Th only beginning July 2.

Is it really **FREE** for all children?

Yes! **ALL** children ages 0-18, regardless of income, are welcome to join us for breakfast or lunch. All food **MUST** be eaten at the school. **Walk-ins are welcome!**



Cohoes Summer Meals Program

Abram Lansing Elementary School

Monday-Friday, June 24 – August 16
Breakfast: 7:15 a.m. – 8 a.m.
Lunch: 11 a.m. – 12:15 p.m.

Cohoes High School

Monday-Thursday, July 2 – August 15
Breakfast: 7:15 a.m. – 8 a.m.
Lunch: 11:30 a.m. – 12:15 p.m.

Any questions?

Please call the Cohoes Schools Lunch Office at 237-9100 x1411 or x1412.

The school lunch program is operated in accordance with U.S. Department of Agriculture policy, which does not permit discrimination because of race, color, age, handicap or na origin. Any person who believes that he or she has been discriminated against in any USDA activity should write to the Secretary of Agriculture, Washington, DC, 20250.

Cohoes
Housing
Authority

More News

Are You Moving Out?

First, if you are moving out it is important to give us 30 days notice. This means you need to tell us on the first of the month that you are leaving the following month. Secondly, you need to think about your security deposit. Security deposits will be returned within four to six weeks



after your move-out date. However, the amount returned is less charges and/or cleanup. Anything (furniture or garbage)

that needs to be removed from the apartment by our maintenance staff is back charged against your security deposit. Any clean up of the apartment or appliances will also result in a charge. The charge for cleaning each appliance is \$25. Think ahead and you will be surprised at the amount you can save.

Food Pantry at the Towers



The McDonald Towers Food Pantry is open to all tenants who live in Cohoes Housing Authority. The hours of operation are:
Tuesday through Friday: 9 am. to 12 pm
1 pm. to 3 pm.

You must bring proof of residency each visit. Please bring your own bags. Due to budget cutbacks we can only serve a family once every two months. There will be no exceptions.

If you have any questions or wish to make an appointment call Jack Counterman at 237-0521.



Hello all,

Finally summer weather has arrived!! I wanted to give you all an update on the programs we have to offer at CHA. It was a pleasure meeting and talking with Saratoga Sites customers at recertification. I would like to ask you for your input on what topics are you looking for more information on? Please let me know if there is a topic that I am not covering. As many of you know, I am spending more time away from the main office and coming to the community rooms of each site .At this time I come to the community room at Saratoga Sites every Monday from 12 noon to 4:30 pm. Please feel free to stop by and say hi! If you have any questions or need more information please feel free to contact me!

**Thank you for allowing me to work with you and your family!!
Fondly,**

**Chris Camburn
235-4500 X 129 (office)
365-0223 (cell)**

The Towers Watch

Services for tenants at McDonald Towers July 2013



Price Chopper Bus

Monday bus service to Price Chopper, the bus leaves at 12:30pm. and returns a 2:25pm. There is no charge for this service.



Hannaford Bus Thursday bus service to Hannaford Market, bus leaves at 10am. and returns at 1pm. There is no charge for this service.



Tenant Meeting

The Tenant Meeting will be held on July 25th at 1PM. This will be held in the Community Room.



Bingo

Bingo is held on Thursday at 6PM. This is held in the Community Room. It is \$1.00 for admission and \$1.00 per card.



Communion Service

Communion Service will be held on Wednesday's at 2PM. This will be held at the Cohoes Senior Center. The public is invited to attend. For more information please call 237-2373 or 237-5151.



Advocate's Office

The Advocate's office is open Tuesday - Friday from 9am to 12pm and 1PM to 3PM. The food pantry is open during this time.

Free Ice Cream Social for Towers residents!



There will be a free Ice Cream social for McDonald Towers residents only on Thursday, July 25, 2013 at 1PM in the Community Room. Please join us in welcoming our guest speaker, Ms. Judy L. Coyne, RN, Commissioner of the Albany County Department for the Aging.

Important Info



Cohoes Farmers Market

The Market will be held every Friday from 4 – 7PM. The market will be held at the large municipal lot on Historic Remsen Street in downtown Cohoes, directly across the street from BeauKnits Yarn Shop and Harmony House Marketplace.

The Market will feature a variety of local products and produce including fruits, vegetables, bedding plants, cheese, baked goods and eggs. In addition, there will be community tables with information about different organizations and programs going on in the City of Cohoes.

Working on Cars

Only properly registered vehicles are permitted in CHA parking areas. Vehicle repairs such as oil changes, motor overhauls, and body work are not allowed in the complexes.



Outside Faucets

Every year we have parents that allow their children to abuse the use of the outside water faucets. These faucets left unattended or over used can cause damage to the lawns and even the building foundation. They also cause a mess and even to the point it may be dangerous. Please explain to your children that if this happens the faucet will be disconnected.

CHA House Rules

We have handbooks available for you at the office that explains all the Cohoes Housing house rules along with some of the HUD rules that every tenant needs to comply with. This handbook is for everyone to know what is expected so there will be no fighting over some items that seem silly or trivial but can be costly. Some of these rules are:

- 1 Tenants cannot paint their apartment and no colors other than the Housing approved color
- 2 Tenants can't install cable wires thorough out their apartment making it both unsightly and possibly dangerous
- 3 Only one cat is allowed in any apartment
- 4 Rugs can't be glued or nailed

We want your stay here at the CHA to be a pleasant one and we need to work together. We are trying to make the apartments attractive, clean and serve to provide the highest quality housing possible.



Summer is Here!

1. Please drink plenty of water
2. Wear a hat
3. Try to walk early mornings or early evenings
4. Do not walk alone

Kiddy Pools

Rules for the Dog Days of Summer



Wading “Kiddy” pool: A small, shallow swimming pool not more than 12 inches deep, designed specially for use by small children.

Pools should be no deeper than 18 inches or wider than 5 feet in diameter

In many cases, any pool larger than the above specifications must be fenced off according to state/local codes. Limiting the size will also help to maintain control and safety.

Pools should be emptied each night

Letting non-chlorinated water sit for long periods of time can cause harmful germs. It is important to fill the pool with fresh water daily. Also, by emptying out water it lessens the hazard of unattended children entering the pool and drowning

Toys should not be left in or around pools

Toys can attract young children into the pool area.

The safety and well being of our residents is a high priority at the Cohoes Housing Authority, and we hope all of our residents will work toward that goal. **Policy will be enforced and action will be clearly be taken by either back charge for damage or eviction procedure.**

Tenants should notify the Authority that they have a pool

Knowing what units have wading pools will help to reinforce rules and restrictions.

Wading pools should be moved frequently to avoid damage to grounds

Leaving the pool in one place can cause damage to Authority grounds, thus causing other hazards. Tenants will be held responsible for damages to Authority property.

Pools should be properly stored when not in use

Pools should be placed in units, unit storage sheds, or other designated areas.

No Hoses/Sprinklers/Slip & Slides

Since water use is metered, we must enforce these rules. Hoses can be used to fill pools only. There is to be no washing of cars, no letting children play with hoses and absolutely no sprinklers or Slip & Slides.



Make Sure We Have Your Phone Number and E-Mail Address

Please be sure to provide your correct phone number and e-mail address to the office in case we need to notify you of any emergencies. Many times we don't have time to send out letters and the phone & e-mail is the only way to contact you in a hurry.

Security Camera Policy

As you know we have increased the number of security cameras around almost every site. These cameras and the video are for the sole use of the Cohoes Housing Authority. They are being used for security purposes and



to record violations of the lease provisions and any criminal activity. These cameras ARE NOT MONITORED! They simply record video

and in the event of an issue they are reviewed. Tenants are not permitted to review any of the footage. The staff does not have the time to review the footage unless it is deemed necessary by the Executive Director.



Mice

Mice can always be a problem. No use standing on a table, that won't help. If you have mice call us right away. Mice reproduce quickly and can get out of hand very quickly and will take much longer to get rid of. Feeding the birds can also cause you problems. It draws unwanted birds but also mice and even rats. Please don't throw bread for the birds, it is unhealthy for all of us.



FREE Wireless Internet at Saratoga Sites & Roulrier Heights

The Cohoes Housing Authority has created an internet network at Saratoga Sites & Roulrier Heights. This system will allow you to log into the internet once you get a username and password. You must also provide a working email address. You need to stop at the office and sign a letter of understanding providing us with the information and then we can get you started. The internet is FREE and this does not guarantee that if it goes down for some reason we will address it when we can, it is not an emergency. This is something we want to provide you as a tool for employment, learning for both adults and children. We do not control the content nor monitor it for usage. If abused you will be disconnected from the system. Also if you don't respond to any emails that we send out you will also be disconnected. We worked hard to provide you with this tool and hope you enjoy it.

Work Order Policy

All work orders must be called into the office. When you have a repair that needs to be made, call the office and a work order will be issued. Do not tell a maintenance person while passing them on the street or in the hallway. They are not authorized to make any repair calls without an approved work order. This allows for better and more efficient service.